

*School Name*  
*Address*  
*City, State Zip*

Dear Parent,

*School name* believes that teaching students to be stewards of the environment is extremely important in this day and age, and that both waste reduction and recycling play a significant role in the effect we have on our environment. We are pleased to announce our participation in the Green Up Our Schools, a grant program focused on increasing recycling and reducing waste in elementary schools across the country.

Green Up Our Schools asks all program participants to meet four requirements in each of the three years of the program:

1. Begin recycling at least one new material.
2. Implement two waste reduction projects.
3. Form a student group and launch three promotional activities.
4. Activities to get parents, PTA, and the community involved and excited about recycling.

*School name* was selected from a large number of applicants to make history by participating in the Green Up Our Schools pilot program beginning in the 2008-2009 school year. [*List specific activities that will take place at your school*].

As the Green Up Our Schools program takes shape on campus, we look forward to sharing our progress. Throughout the school year, we invite your suggestions and welcome volunteers to be part of this exciting educational opportunity. For more information about the Green Up Our Schools program, feel free to visit [www.GreenUpOurSchools.org](http://www.GreenUpOurSchools.org).

Sincerely,  
*Principal Name, Title*